

Putnam County Airport Authority

Regular Meeting Minutes

March 16, 2026 at 6:30 PM

Putnam County Regional Airport Business Center & Hotel
1599 Ballard Lane, Greencastle, Indiana 46135



Members:

Cathy Tipton-Appointed by Putnam County Commissioners, expiration 12/31/29

Dillon Sutherlin-Appointed by Putnam County Commissioners, expiration 4/5/29

Rex Eaton- Appointed by Putnam County Commissioners, expiration 1/4/27

Stephen Wise- Appointed by Putnam County Commissioners, expiration 1/18/30

Gary Lemon- Appointed by Putnam County Commissioners, expiration 2/27

I. Call to Order-6:30p

In attendance: Gary Lemon, Dillon Sutherlin, Jason Clearwaters, Jennifer Edwards, Ben Chadd, Kelly and Colin Davies, Stephen Wise, Rex Eaton, Todd Bottorf, Cathy Tipton, Doug Miller, and Andy Beck.

II. Reports

1. President-

- i. Energy bills-Rex said they seem fine now.

2. Vice President

3. Secretary

- i. February 26, 2026 Approval of Minutes- Dillon motioned to approve the minutes as presented, Gary seconded. **Motion carried.**

4. Treasurer

- i. Report for March 16, 2026-income received of \$114,626.41 against claims received of \$40,295.17. Dillon asked why we are negative on Directors and Officers- Rex stated it is insurance as we were over budget. Gary motioned to approve the report as presented, Cathy seconded. **Motion carried.**
- ii. Bank Reconciliation for February- signed by all present.
Rex stated he received a bill from the Chamber for membership dues. Doug stated we have not been a member for a while. Cathy motioned that we not join the Chamber, Gary seconded. **Motion carried.**

5. Airport Manager

- i. Report for March 16, 2026- Jet Fuel flowage fee \$347.76, 2318.29 Gallons Jet-A, & 712.87 gallon 100LL.
Credit Card Report:
Balance \$4,352.27
Payment \$4,352.27
Tractor Supply -\$34.68
Total: Due \$34.68
Repaired broken cable on snow truck. Received permission to relocate mailboxes. AWOS parts have been shipped. Cathy asked was the \$4,352 balance was from and Doug stated the prep table.

6. Engineer

- i. FY25 Design – Apron Pavement Rehabilitation- AIP 29 Pay Request #3 for apron design Total \$9,411.95, Cathy motioned to approve, Rex seconded. **Motion carried.**
- ii. Locally Funded Projects- Jason reached out to E & B Paving on the quote for the 3 areas of the parking lot. They did come out last week to take measurements but Jason has not yet received the quote yet.

Stephen Wise, President
Gary Lemon, Vice President

Rex Eaton, Treasurer
Cathy Tipton, Member

Dillon Sutherlin, Member

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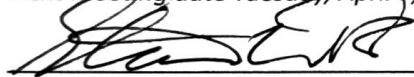
7. Attorney-Eddie not present. But Stephen stated he didn't have anything to share. The hay ground bids will be submitted by the April meeting.
8. Hotel Manager-Kelly stated Holly Hutcheson got back with Kelly on a quote for the sign out front. Holly stated Doug agreed to take the sign down and it would be \$450 for her to do the new graphics. Stephen asked if we could get a proof of the design before committing. She mentioned that she spoke to Daves Heating and Cooling are going to give her a quote on maintenance on HVAC items once the weather is better. Stephen asked if there would be a quote by the next meeting, Kelly stated she would ask.
9. Restaurant Manager-Rose not present. Rex stated she didn't have anything.
- II. Old Business- Old Snow Removal Equipment building tabled until April.
- III. New Business- Rex said regarding the double wide trailer, they had discussed separating the electricity so they are on their own and Rex would like to get a quote to do it now. When they looked into it several years ago it was \$5,000. Cathy asked if they are not paying the bill, Rex stated they are paying it. Stephen asked if we know what they are using, Rex stated we do. Dillon asked if there was a benefit to splitting it other than satisfying Duke? Rex stated he believes it would be good business to do it. Stephen stated if Duke wants it done, they can cover the cost to do it. Dillon agreed. Stephen said if Rex wanted to call Duke for a quote he can.

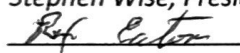
V. Comments and Announcements

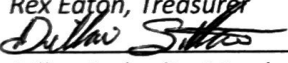
1. For the Good of the Order

VI. Adjournment-7:03p Gary motioned to adjourn, Dillon seconded. **Motion carried.**

Next meeting date Tuesday, April 7, 2026



Stephen Wise, President


Rex Eaton, Treasurer


Dillon Sutherlin, Member

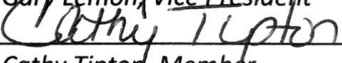
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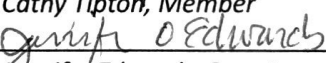
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Date



Gary Lemon, Vice President


Cathy Tipton, Member


Jennifer Edwards, Secretary

4/7/26

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Stephen Wise, President
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